

2023 NAR CHAIRS AND VICE CHAIRS PERFORMANCE QUALIFICATIONS & EXPECTATIONS

Qualifications

Each member must satisfy the below qualifications to serve as a Chair or Vice Chair:

- ✓ Be a REALTOR® member in good standing, actively engaged in the business of real estate.
- ✓ Have served within NAR's governance structure.
- ✓ Complete all committee leadership training, including the REALTOR® L.E.A.D. course (or any future course that replaces it), or Committee Leadership Camp.
- ✓ Complete a written application that includes the following:
 - ✓ Provide a statement describing their involvement in real estate, why they are seeking a position on the NAR Board of Directors, and what they believe they can contribute in their role.
 - ✓ Commitment to supporting the [mission](#), [priorities](#), and [core values](#) of NAR.
 - ✓ Acknowledge that the applicant will fulfill all [duties and responsibilities of the role](#) and abide by [NAR policies](#).

Performance Expectations

Each Chair or Vice Chair must meet the following performance expectations during their term:

- ✓ Execute the NAR Volunteer Service Agreement that includes duties, responsibilities, and performance expectations.
- ✓ Complete an annual orientation and NAR fiduciary refresher module.
- ✓ Demonstrate leadership and communication skills as well as proficient use of technology and social media.
- ✓ Review all materials prior to each meeting and fully participate in each meeting from beginning to end.
- ✓ Forfeit their position when they miss two consecutive committee meetings unless NAR, upon receipt of a written explanation for such absence satisfactory to it, waives this provision.
- ✓ Resign or be removed from the committee in the event of a violation of fiduciary obligation to NAR or a violation of the NAR conflict of interest or harassment policies.

- ✔ Work with the Committee Liaison and Staff Executive to establish measurable and quantifiable goals, advance the committee's work, create synergies where appropriate, and ensure a smooth transition to the following term.
- ✔ Know how the committee purpose supports the NAR strategic plan.
- ✔ Be well prepared to lead engaging committee meetings and create an environment that encourages meaningful discussion of the issues.
- ✔ Follow NAR policies and procedures and know the NAR annual budget process and funds available to the committee.
- ✔ Support NAR leadership in identifying future committee leaders.