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| Full Name | |
| Your 9 Digit M1* # | |

ELIGIBILITY

Appraisers who are active members of the National Association of REALTORS® (NAR) may attain the *Residential Accredited Appraiser (RAA)* and *General Accredited Appraiser (GAA)* appraisal designations.

REQUIREMENTS

1. Be a member of National Association of REALTORS® (including Institute Affiliate Members)
2. Hold a current state certified appraisal license
3. Education: Below are the hours for each designation. **These hours are in addition to the Appraiser Qualification Board's education requirement at the time of certification.**
 - For RAA Designation: 45 hours of tested coursework (please provide documentation of course & hours)
 - For GAA Designation: 60 hours of tested coursework (please provide documentation of course & hours)
4. Experience: A minimum of 1,000 hours experience. These are hours accumulated after licensure.

APPLICATION

1. Complete, save the document, and submit the official application to appraisal@nar.realtor
2. Submit the application fee of \$100 for each designation requested as well as the pro-rated amount for the annual maintenance fee.

SECTION I: APPLICANT INFORMATION

I am applying for the: RAA Designation GAA Designation Both RAA & GAA
(select one)

| | |
|---|--|
| # of Years Practicing as a Full-time Appraiser: | |
| Your 9 Digit M1* # | |
| Full Name: | |
| Preferred Name On Certificate | |
| Company Name | |
| Mailing Address | |
| City, State, Zip Code | |
| Email | |

**Your M1 ID is your identification number in the National REALTOR® Database System. This number is required to process your application. If you do not know your M1 ID, please contact NAR's Info Central Team at 800-874-6500.*

RAA/GAA Designation Application

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SECTION II: APPRAISAL CERTIFICATION INFORMATION

Attached is a copy of the state appraisal certificates listed below. (Where photocopying of a state certificate is prohibited, please submit adequate proof of certification.)

| Appraisal | State License Number | Certification Expiration Date |
|------------------------------------|----------------------|-------------------------------|
| <i>State Certified Residential</i> | | |
| <i>State Certified General</i> | | |
| <i>State Licensed</i> | | |

SECTION III: Education Information

| |
|---|
| <input type="checkbox"/> RAA Designation : 45 hours of test coursework, in addition to hours required for certification |
| <input type="checkbox"/> GAA Designation : 60 hours of tested coursework, in addition to hours required for certification |
| <input type="checkbox"/> RAA & GAA Designation : 60 hours of tested coursework, in addition to hours required for certification |

Substantiate the required number of education hours indicated above using the log on the following below. **You can obtain credit for a course only once, whether it be for attending, writing or instructing a course.**

| COURSE TITLE | EDUCATION SPONSOR | MONTH/YR COMPLETED | # OF HOURS | SUCCESSFULLY COMPLETED EXAMINATION (YES/NO) | COURSE SUBMITTED FOR STATE CERTIFICATION (YES/NO) |
|----------------------------------|-------------------|--------------------|------------|---|---|
| | | | | | |
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| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| TOTAL NO. OF HOURS | | | | | |
| TOTAL NO. OF TESTED HOURS | | | | | |

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SECTION IV: Experience Information

Designation Criteria: You must possess an additional 1,000 hours of appraisal experience beyond your certification requirements. To verify these additional hours, submit the information in the Summary Experience Log below. Please log only the additional 1,000 hours.

Summary Experience Log

| REPORT | DATES (MO./YR.) | | # OF REPORTS | TOTAL ESTIMATED HOURS |
|--|-----------------|----|--------------|-----------------------|
| | FROM | TO | | |
| FNMA 1004 / FHLMC 70 (URAR Report) | | | | |
| FNMA 1025 / FHLMC 72 (Small Residential Income Property Report) | | | | |
| FNMA 1073 / FHLMC 465 (Condominium Report) | | | | |
| ERC-3 (Employee Relocation Report) | | | | |
| FNMA 1050 / FHLMC 71A FNMA 1050A/ FHLMC 71B (Large Residential Income Property Report) | | | | |
| Narrative Reports (Residential) | | | | |
| Narrative Reports (Commercial) | | | | |
| Other (Specify): | | | | |
| Other (Specify): | | | | |
| Other (Specify): | | | | |
| TOTAL HOURS: (should equal 1,000) | | | | |

RAA/GAA Designation Application

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Section V: PAYMENT INFORMATION

Applicants are responsible for a one-time application fee (\$100) as well as the pro-rated amount for annual dues. There are \$100 annual dues which are required to maintain EACH designation.

Pro-Rated Annual Fee

When applying within the months below, for **ONE designation**, total application amount due is:

| | | | |
|--|--------------------------|------------------------------|------------------------------|
| January - March \$200.00 | April - June \$175.00 | July - September \$150.00 | October-December \$125.00 |
| <i>for <u>BOTH GAA and RAA Designations</u>, total application amount due is:</i> | | | |
| January - March \$400.00 | April - June \$350.00 | July - September \$300.00 | October-December \$250.00 |

TOTAL: \$ _____

Payment Methods:

**Before clicking on the payment link, be sure you've saved your application first.*

- Credit Card payments can be made here: [Appraisal Application Payment](#)
- Check enclosed payable to the **National Association of REALTORS®**, and mailed to

National Association of REALTORS®
Appraisal Designation Program
430 North Michigan Avenue
Chicago, IL 60611

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SECTION V: VERIFICATION INFORMATION

Designation Criteria: The type of designation for which you are applying should be selected. This portion of the application must contain your original signature.

I hereby apply for the designation of **RAA/GAA/BOTH** granted by the National Association of REALTORS® for use solely within the stipulated limitations of use for said mark.

I declare that all of the information given herein, including supplementary statements or documents, is complete and correct to the best of my knowledge and belief and that such information is furnished for the purpose of assisting the National Association of REALTORS® in evaluating the adequacy of my qualifications for the designation and that it will be held in strict confidence.

I agree that the Appraisal Designations Admissions Panel can make appropriate inquiry as to the validity of any or all of the representations made herein. I agree that any information and comment furnished to the Admissions Panel by any person in response to the invitation shall be conclusively deemed to be privileged and not form the basis of any action for slander, libel, or defamation of character. Any statements or documents found to be false could result in the revocation of the designation. Further I understand that if approved for this designation, I must maintain my membership in NAR or its affiliates and be currently licensed or certified by my state in order to remain eligible to use the designation.

Signature of Applicant

Date

As a reminder, **all** fields in the application, including the M1 ID, **must** be filled out. Incomplete applications will be returned and will delay processing.

You may submit your application via email to appraisal@nar.realtor or mail.

Mailing Address:

National Association of REALTORS®
Appraisal Designation Program
430 North Michigan Avenue
Chicago, IL 60611