

Certified International Property Specialist (CIPS) INSTRUCTOR APPLICATION



Include a resume with this application along with 2 letters of recommendation and 1 letter from a potential course sponsor. A non-refundable \$100 application fee must be paid at the following link: <https://secure.realtor.org/cipsinstfees.nsf/meetregnrds?openform>.

Applications are reviewed during the months of March (deadline to receive application is February 15) and September (deadline to receive application is August 31) of each year.

Personal Information

DATE: _____ NRDS NUMBER: _____

NAME: _____

OFFICE: _____

ADDRESS: _____

CITY: _____ STATE: _____

COUNTRY: _____ POSTAL CODE: _____

TELEPHONE: _____

E-MAIL: _____ WEB SITE: _____

If you are a REALTOR®, please state what association you belong to.
If you are not a REALTOR®, please state your company and position within your company.

Education

Designations currently held (*must be a CIPS designee*): _____

CIPS designation earned (*designee for at least 2 years preferred*) Month: _____ Year: _____

Train-the-trainer courses:

Other real estate education:

Other special training:

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Formal Adult Teaching Experience - Preferred

Describe your teaching experience in **adult** education settings (what programs, date and length of assignments, audience, etc.)
Highlight any international topics taught whether business or cultural.

Is there a specific seminar or topic you specialize in delivering?

Teaching Expertise

In which of these specialty areas are you primarily involved?

- Technology Relocation Commercial
 Cultural Diversity Residential Other _____

International Experience - Preferred

List and explain your last five years of international work experience, focusing on recent activity to demonstrate current involvement.

List languages in which you are fluent to teach (you may be tested for proficiency).

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International Experience - Preferred (continued)

Do you have in-depth knowledge of a particular country, region, or culture?

Have you lived or worked abroad?

How many transactions have you completed in specific countries?

Describe in detail your qualifications to become an instructor in the course(s) for which you've applied.

Summarize the extent of your foreign travel for business.

Approximately what percentage of your business or time is spent on international activities?

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International Experience - Preferred (continued)

How many years have you been actively involved in the international arena?

Briefly describe your current level of involvement in international business.

List any international organizations (not necessarily business-related) of which you are a member.

Which CIPS courses would you like to teach? Note: All courses are one-day in length.

Core:

- Global Real Estate: Local Markets
- Global Real Estate: Transaction Tools (U.S. students)
- The Business of U.S. Real Estate (non-U.S. students)

Electives:

- Asia/Pacific & International Real Estate
- Europe & International Real Estate
- The Americas & International Real Estate

Describe your motivation for wanting to teach the CIPS courses.

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E-Mail: vungapen@realtors.org
Mail: Vani Ungapen
NAR Commercial & Global Services
430 North Michigan Avenue
Chicago, IL 60611 USA

Thank you for your interest in the CIPS education program.

