**New Business Announcement**

<Client name and address block>

Hello <first name>,

I am thrilled to announce the formation of <firm name>, my new business venture. Thanks to your business and support, I am able to start my own real estate brokerage. Running my own brokerage provides me with <insert characteristics such as: “the ability to offer a more robust suite of real estate services” or “greater flexibility and opportunities for creativity and innovation”> so that I can better serve client real estate service needs.

Many clients know me for my exceptional service that goes above and beyond. Now, with my own real estate brokerage, I can offer an even higher quality of service. My services include:

* Real estate sales
* Real estate purchases
* Real estate home staging
* Local real estate market reports
* Local real estate market expertise and guidance
* Real estate professional referrals (for those moving to another state or country)
* Real estate leasing (commercial, industrial, retail, residential)
* Other: do you have a unique real estate issue that you need assistance with? We are happy to work with you to find solutions.

I greatly value the business and personal relationship I have with you and hope that you will consider contacting me for any of your future real estate needs. My updated contact information is below.

Best Wishes,

<first name>

<Contact block with name

RE license #

firm name

firm address

email, phone, and social media>

Disclaimer: This document is provided as a sample and does not constitute legal advice. Members should modify this document to address their specific needs and verify all information provided to ensure its accuracy and compliance with applicable law.