Form #E-2

_____
Board or State Association

_____
Address City State Zip

Notice to Respondent (Ethics)

In the case of _____ vs. _____

To _____(respondent).

Attached hereto is a copy of a complaint which names you as respondent, as filed with this Board and referred to a Hearing Panel

for hearing as a matter of an alleged violation of Article(s) _____ of the Code of Ethics or other membership duty as set forth in the bylaws of the Board.

Please be advised that, under the bylaws of the Board, you have fifteen (15) days from the transmittal of this request to transmit a response to, or file your reply at, the office of the Board at the address above.

Your reply must be typewritten, with original and _____ copies for this office, and must be signed and dated.

Respectfully submitted,

_____ _____, Professional Standards Administrator
Type/Print Signature

_____
Board or State Association

Dated: _____, 20_____

(Revised 11/14)